

Riley Creek Middle School Virtual Class Etiquette

Dear Families,

During the Comprehensive Distance Learning (CDL) portion of the 2020-2021 school year, students will be held to the following expectations while participating in virtual classes on Microsoft Teams:

Be Respectful

- Students should treat virtual class time as if they were in a regular classroom.
- Student microphones will be muted. If a student has a question or comment during a lesson, they should use the “raise hand” feature.
- Avoid distractions in your video (siblings, backgrounds, cell phones, eating etc.)
- Be nice, friendly, and positive. Don’t use sarcasm or anger, even as a joke. Be forgiving. If a classmate makes a mistake don’t give them a hard time. Offer help.
- All class sessions and comment sections will be recorded and saved. If student behavior or comments are inappropriate during class, appropriate consequences will follow.

Be Responsible

- Students are expected to attend classes as scheduled. If a student cannot attend class, it is that student’s responsibility to watch lesson videos and make up all missed classwork.
 - Families must also call the office to report the student’s absence.
- Classwork should be completed and turned in on time.
- Students are responsible for contacting teachers directly if extra assistance is needed.

Be Safe

- Students should keep all login information for various virtual platforms confidential. Do not share login information with peers.
- Students should keep all personal information (location, etc.) confidential.