

CENTRAL CURRY SCHOOL DISTRICT #1
Minutes of the Regular Meeting of the Board of Directors
JULY 21, 2021

BOARD OF DIRECTORS MEETING

Pursuant to notices made to the Curry County Reporter and to members of the Board of Directors, the regular monthly meeting was held on Wednesday, July 21, 2021, at the Gold Beach High School library.

Board members present and comprising a quorum were Board Chair Andy Wright, Vice Chair Kailey Clarno, Scott McNair, Nancy Sorensen and Jeremy Skinner. Staff members present were Superintendent Eric Milburn, Riley Creek School Principal Maureen March, Business Manager Kristal Carpenter, and Administrative Assistant Theresa Hendrix and Gold Beach High School Principal Dana Newdall via Zoom.

#1 CALLED REGULAR MEETING TO ORDER & PLEDGE OF ALLEGIANCE

THE MEETING WAS CALLED TO ORDER by Board Chair Andy Wright at 6:00 p.m. Board Chair Andy Wright led the Pledge of Allegiance and read the Mission statement.

#2 ELECTION OF CHAIR AND VICE CHAIR FOR 2021-2022

Jeremy Skinner nominated Kailey Clarno as Chairperson and Andy Wright as Vice Chairperson.

MOTION WAS MADE by Jeremy Skinner, seconded by Scott McNair to elect Kailey Clarno as Board Chairperson and elect Andy Wright as Vice Chairperson for the 2021-2022 school year. Board unanimously voted in favor. Motion passed.

#3 CHANGES TO THE AGENDA

Superintendent Eric Milburn clarified to the Board Agenda item #7.1 Ready Schools, Safe Learners Resiliency Framework 2021-2022 was informational and not an action item.

#4 APPROVAL OF CONSENT AGENDA

#4.1 Approval of minutes of the June 16, 2021 regular meeting and Approval of licensed staff recommendations for hire, Chuck Patterson, 5th Grade, Gena Wade, 4th/5th Grade blend, and Melinda Schwartz, high school health/PE.

MOTION WAS MADE by Scott McNair, seconded by Nancy Sorensen to accept the consent items, as presented. Board unanimously voted in favor. Motion passed.

#5 CITIZEN INPUT FOR NON-AGENDA ITEMS

Bill Williams, at Low Tide Drive, shared his concerns and suggestions of replacement regarding the schools old heating system.

#6 DISTRICT REPORTS

#6.1 Financial Reports – Ms. Carpenter

Ms. Carpenter discussed the financial reports of Accounts Payable, Budget/Actuals report, and General Ledger Cash Balance for June with the Board.

Ms. Carpenter also shared with the Board about a new food service program through ODE were there will be zero cost for meals to all students for the incoming school year.

#6.2 Administrative Reports:

Ms. Maureen March, Riley Creek School Principal, shared with the Board the Summer School activities, the Reading Specialist K-5 position remains open and shared with the Board she is very excited to be in Gold Beach.

Ms. Dana Newdall, Gold Beach High School Principal, shared with the Board the new hires Melinda Schwartz for Health/PE teacher and Ashley Wardle as Volleyball coach and she has received the resignations from Michelle Pearce, math teacher, Chris Clark as high school library aide, and Alaina Pepin as high school Rally Advisor to allow her to focus on her new teaching position for 10th – 12th language arts teacher.

Mr. Eric Milburn, Superintendent, shared with the Board the school garden by Riley Creek School has been affected by the remodeling of the adjoining property has caused the power to be cut off. The power outage will have an impact on the greenhouse. There will be a basketball tournament this weekend at the high school. Mr. Milburn also shared he is working on building community relations.

#7. NEW BUSINESS

#7.1 Ready Schools, Safe Learners Resiliency Framework 2021-2022

Superintendent Eric Milburn shared the ODE Ready Schools, Safe Learners Resiliency Framework 2021-2022 School Year replacing the Ready Schools, Safe Learners: Guidance for School Year 2020-2021. The Resiliency Framework has changed to advisory allowing schools local control for local decision making regarding social distancing, masks and to return to full time, in-person instruction for all students. At the beginning of Summer School, Mr. Milburn contacted Board Chair Andy Wright regarding making wearing masks and decided wearing masks will be optional at schools for staff and students for Summer School and the new school year. Mr. Milburn shared there will still be a safety plan to follow protocols in case of an COVID outbreak as well as providing services to students with IEP's or who have fallen behind due to Comprehensive Distance Learning.

#7.2 Approve 2021-2022 Designations:

Designation of Chief Administrative Officer/District Clerk: **Eric Milburn**

Designation of Business Manager/Deputy Clerk: **Kristal Carpenter**

Designation of Budget Officer: **Kristal Carpenter**

Designation of Custodian of Funds with authority to use facsimile signature: **Eric Milburn and Kristal Carpenter**

Designation of Americans with Disability Act Compliance Officer: **Eric Milburn**

Designation of Official Auditors: **Koontz and Blasquez & Associates, P.C.**

Designation of Depository for District Funds: **Umpqua Bank**

Designation of person to apply for and administer federal funds and Universal Services for School and Library Funds: **Eric Milburn**

Designation of Title IX Officer: **Eric Milburn**

Designation of person to apply for and administer Title funds and Vocational Education Funds: **Eric Milburn**

Designation of Official Publication: **Curry County Reporter**

Designation of Hearings Official for Free and Reduced Meals: **Eric Milburn**

Designation of Authorized Representative for the school district in the Federal Surplus Property Program: **Eric Milburn**

#7.3 Identify Confidential, Supervisory and Administrative Staff:

Confidential staff: Kristal Carpenter, Theresa Beaman, Theresa Hendrix, Michelle Carl, Angela Carter, Kathryn Cleveland and Tina Laurino;

Supervisory staff: Lee Kitchin and Jack Prater;

Administrative Staff: Maureen March, Dana Newdall and Eric Milburn

#7.4 Establish Regular School Board Meeting Schedule:

Third Wednesday of Month

#7.5 Approve administrative memberships in the Confederation of Oregon School Administrators (COSA) and district membership in the Oregon School Boards Association (OSBA), OSBA Legal Trust, OSBA Policy Updates and the Oregon Small Schools Association (OSSA).

A MOTION WAS MADE by Scott McNair, seconded by Nancy Sorensen, to approve #7.2; #7.3; #7.4 and #7.5, as presented. Board unanimously voted in favor. Motion passed.

#7.6 Set Substitute Pay Rates for Licensed Positions

A MOTION WAS MADE by Jeremy Skinner, seconded by Vice Chair Andy Wright, to approve the 2021-2022 substitute licensed rates, as presented per Memo dated May 28, 2021 from ODE. Board unanimously voted in favor. Motion passed.

#7.7 Approve Resolutions:

Resolution 01-2022 CCSD Checking Account Signers

Resolution 02-2022 LGIP Users

Resolution 03-2022 HS ASB Checking Account Signers

Scott McNair read the Resolutions #01-2022 CCSD Checking Account Signers, #02-2022 LGIP Users and #03-2022 HS ASB Checking Account Signers.

A MOTION WAS MADE by Board Chair Kailey Clarno, seconded by Vice Chair Andy Wright, to approve the Resolutions #01-2022 Checking Account Signers, #02-2022 LGIP Users and #03-2022 HS ASB Checking Account Signers, as presented. Board unanimously voted in favor. Motion passed.

#7.8 Discuss Board Goals for 2021-2022

The Board reviewed the 2020-2021 Board Goals and District Improvement Goals. The Board decided to schedule a work session on August 18th at 5:00 p.m. to establish 2021-2022 Board Goals and District Improvement Goals.

#8 CITIZEN INPUT ON AGENDA ITEMS

Carl King shared with the Board the availability of a flash grant in the amount of \$500.00 by contacting Rotary to possibility help with the needs of the greenhouse at the school garden.

Darby Miller shared the importance of the school garden and how it benefits students academically as well as providing fresh produce for families. Ms. Miller also shared she is organizing a get together for all district staff to have the opportunity to meet and greet on August 27th.

#9 INDIVIDUAL BOARD MEMBER REPORTS

#9.1 Board members welcomed the new Administrators, Eric Milburn, Maureen March and Dana Newdall and looking forward to a more normal school year for 2021-2022.

Jeremy Skinner shared the issue with housing for incoming staff to the Gold Beach area and open to any possible solutions to help alleviate the problem.

#10 KEY DATES/CALENDAR UPDATES

#10.1 Next regular board meeting for Wednesday, August 18, 2021 at 6:00 p.m. at the Gold Beach High School Library and work session on August 18, 2021 at 5:00 p.m.

Superintendent Eric Milburn and the Board decided to end the Zoom portion of the Board meetings beginning on August 18th meeting.

#11 ADJOURNMENT

The meeting was adjourned at 7:08 p.m.

Kailey Clarno
Board Chair

Theresa Hendrix
Administrative Assistant